



Post 16 Lead Teacher – TLR

JOB PURPOSE: *The Post 16 Lead Teacher is a leading professional in the school, and assists in providing vision, leadership and direction for the school which secures its success and continuous improvement, ensuring high quality education for all its students and the highest standards of learning and achievement in accordance with statutory requirements and the 5 outcomes of Every Child Matters. The Post 16 Lead Teacher fulfils the professional responsibilities of a teacher, as set out in the STPC and meets the expectations set out in the Teachers' Standards.*

This is a teaching role with the equivalent of 1 day of leadership time, plus PPA.

ACCOUNTABILITIES: *To be met in accordance with the provisions of the School Teachers' Pay and Conditions Document and within the range of teachers' duties set out in that document and the professional standards for teachers.*

RESPONSIBLE FOR: *The Operational Leadership of Provision in Post 16*

To be responsible for the **leadership of provision in Post 16** you will be responsible for: ensuring Post 16 students are supported to **make choices, create memories, form friendships** and **learn beyond the classroom**

You will be accountable for (including, but not limited to):

- Working with others to develop the experience of students in Post 16 (developing appropriate provision, curriculum, staffing, learning environment, teaching, support)
- Providing guidance for other staff, including training, support and advice to improve school practices
- Reviewing curriculum as required, highlighting areas where teaching can be improved
- Providing data to Assistant Head Teacher / Deputy Head Teacher and others, as required
- Moderating **progress** of students in Post 16 (including monitoring and moderating Evidence for Learning)
- Supporting **staff development**
- Monitoring the **Quality of Education** in Post 16
- Managing staff in Post 16, including creating and managing relevant rotas and timetables.
- Teaching in Post 16
- Providing strategic leadership showing up-to-date knowledge of research and developments
- Leading other staff in developing subject / pedagogical knowledge, through modelling, coaching and appropriate CPD
- Managing associated resources effectively
- Providing initial line management link for staffing issues and communication with families

Please note that this list of duties is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the Lead Teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role.

RESPONSIBLE TO:

- Assistant Head Teacher – Post 16

You will work directly with and line manage:

- Post 16 teaching and support staff

This job description may be amended at any time in consultation with the postholder.