



**Talbot Specialist School**  
**Level 2 Teaching Assistant**  
**Grade 4 (7 – 12)**  
**£24,294 - £26,421 FTE (pay award pending)**  
**32.5 hours, 38 weeks + 5 INSET days**  
**Full-time permanent from September 2024**

Are you passionate about making a difference in the lives of our students and their families?

We are expanding our staffing team to better meet the needs of our amazing students and have some exciting opportunities to become part of our highly skilled and supportive staff team. We are looking to appoint inspirational and energetic practitioners who are willing to go above and beyond to support our students and their families to achieve:

**'Beyond Expectations'**

Our School:

Talbot Specialist School is a recently inspected good school for students aged 11-19 with Cognition and Learning Difficulties – including emotional needs, behavioural needs, profound and complex learning difficulties and autism. We are based in the South of Sheffield, serving approximately 240 young people and their families from across the city. Situated on the same site as Newfield School, we offer high quality facilities which enable our students to be as independent and prepared as possible to have purposeful and fulfilled adult lives. We actively seek opportunities to promote inclusion and work closely with Newfield and other Sheffield Special Schools.

We have a new leadership team in place and are developing our provision to include learning at different sites across the city. This is an exciting time to join the school and to be part of our amazing journey!

We would love you to come and visit and learn more about our students, how we support and develop our staff, our vision and our 5 year strategic plan:

Thursday 9<sup>th</sup> May 2024:

10:00am / 1:30pm / 4:00pm / 5:15pm

If you cannot make these times, please ring school.

Do you have:

- Relevant qualifications or experience in SEN
- Experience in working with young people with Severe and Complex Learning Difficulties and/or ASD.
- Training in relevant learning/behaviour strategies e.g. SEN, Team Teach, Positive Handling, First Aid

- Good communication and interpersonal skills
- The ability to work with other agencies as part of a multi-disciplinary team

Candidates should be willing to take responsibility for basic care and hygiene as part of their duties to ensure that the students can gain full access to the curriculum. This includes meeting personal care needs and feeding.

Undertaking training in the following areas will be a requirement; Moving and Handling, Makaton Signing and Team Teach (Positive Handling Techniques).

If you are the type of person who fits with our culture, you will love working here, and we will offer you:

- Support and leadership from highly experienced staff
- On-going professional development
- A committed and enthusiastic team who work together to find solutions

If you believe you have the skills, energy and vision to support our students, we would be delighted to hear from you.

Come and see if we are the right place for the first step, or the next step in your career!

We would encourage you to take a look at our website:  
[www.talbotlearningcommunity.org.uk](http://www.talbotlearningcommunity.org.uk)

If you would like to talk to anyone about the post, or would like to book a visit, please contact Nichola Jones, HR Support, 0114 2507394, [HR@talbot.sheffield.sch.uk](mailto:HR@talbot.sheffield.sch.uk)

**Closing date: Thursday 6<sup>th</sup> June 2024 at midnight**

**Short-listing: Friday 7<sup>th</sup> June 2024**

**Interviews: Wednesday 12<sup>th</sup> June 2024**

Application packs are available by contacting Nichola Jones, HR Support, 0114 2507394, [HR@talbot.sheffield.sch.uk](mailto:HR@talbot.sheffield.sch.uk)

Please send completed forms to Nichola Jones, HR Support, 0114 2507394, [HR@talbot.sheffield.sch.uk](mailto:HR@talbot.sheffield.sch.uk)

The selection process involves shortlisting candidates through the matching of information from the application form and accompanying letter/statement to the person specification.

***We are committed to safeguarding and promoting the welfare and safety of children and vulnerable adults and expect all staff to share this commitment. All successful candidates will be required to complete an Enhanced Disclosure and Barring Service Check.***

***We are an equal opportunities employer committed to recruiting and retaining a diverse workforce. We welcome applications from everyone. Under the Disability Confident Scheme, disabled applicants, who meet the essential criteria of this job, are guaranteed an interview.***

Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. As part of this process if you are shortlisted then recruitment will include an internet search and review of your social media.

This post involves working with children and therefore, if successful, you will be required to apply for a disclosure of criminal records check at an enhanced level and a barred list check. Further information about the Disclosure and Barring Service and can be found at [www.gov.uk/disclosure-barring-service-check](http://www.gov.uk/disclosure-barring-service-check).

All candidates are advised to refer to the job description and person specification before making an application.

We reserve the right to close this vacancy early should we receive an overwhelming response.