



Talbot
Specialist School

Provider Access Policy

Signed:  _____ Chair of Governors

Date ratified: 27/04/2022

Review:

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact **Joanne Howe AHT or Jake Shaw AHT**

Telephone: **0114 2507394** Email: jhowe@talbot.sheffield.sch.uk,
jshaw55@talbot.sheffield.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 7	Futures Market Open Evening– including attendance of Sheffield Colleges, Ind Colleges and Social Care Providers Talbot Citizenship Award	Talbot Citizenship Award	Information given at Parents Evening re Talbot offer including Post 16 Talbot Citizenship Award

Year 8	<p>Futures Market Open Evening– including attendance of Sheffield Colleges, Ind Colleges and Social Care Providers</p> <p>Talbot Citizenship Award</p>	Talbot Citizenship Award	<p>Information given at Parents Evening re Talbot offer including Post 16</p> <p>Talbot Citizenship Award</p>
Year 9	<p>Futures Market Open Evening– including attendance of Sheffield Colleges, Independent Colleges and Social Care Providers</p> <p>Preparation for Work – unit (rolling programme)</p> <p>Discussions at Annual Review re Preparation for Adulthood</p> <p>Duke of Edinburgh Award (some students)</p>	<p>Discussions at Annual Review re Preparation for Adulthood</p> <p>Duke of Edinburgh Award (some students)</p>	<p>Information given at Parents Evening re Talbot offer including Post 16</p> <p>Discussions at Annual Review re Preparation for Adulthood</p> <p>Duke of Edinburgh (some students)</p>
Year 10	<p>Futures Market Open Evening– including attendance of Sheffield Colleges, Ind Colleges and Social Care Providers</p> <p>Discussions at Annual Review re Preparation for Adulthood</p> <p>Signpost to Careers Adviser, Sheffield City Council, Send Team</p> <p>Preparation for Work – unit (rolling programme)</p> <p>Duke of Edinburgh Award (some students)</p>	<p>Discussions at Annual Review re Preparation for Adulthood</p> <p>Signpost to Careers Adviser, Sheffield City Council, Send Team (if required)</p> <p>Meeting for students re Talbot Post 16 offer</p> <p>Duke of Edinburgh Award (some students)</p>	<p>Discussions at Annual Review re Preparation for Adulthood</p> <p>Signpost to Careers Adviser, Sheffield City Council, Send Team</p> <p>Information given at Parents Evening re Talbot offer including Post 16</p> <p>Duke of Edinburgh Award (some students)</p>

Year 11	<p>Futures Market Open Evening – including attendance of Sheffield Colleges, Independent Colleges and Social Care Providers</p> <p>Attendance by Careers Adviser, Sheffield City Council, Send Team at Annual Reviews</p> <p>Preparation for Work – unit (rolling programme)</p> <p>Signposted to various open days/evenings including colleges and social care providers - ongoing</p>	<p>Meeting for Parents/Carers re Talbot Post 16 offer</p> <p>Meeting for students re Talbot Post 16 offer</p> <p>Attendance by Careers Adviser, Sheffield City Council, Send Team at Annual Reviews</p> <p>Meeting with Enterprise Coordinator and Enterprise Advisers</p>	<p>Confirmation of post 16 education destinations for all pupils</p> <p>Attendance by Careers Adviser, Sheffield City Council, Send Team at annual Reviews</p> <p>Information given at Parents Evening re Talbot offer including Post 16</p> <p>Work placements as appropriate</p>
Year 12	<p>Futures Market Open Evening– including Sheffield Colleges, Ind Colleges and Social Care Providers</p> <p>Attendance by Careers Adviser, Sheffield City Council, Send Team at Annual Reviews</p> <p>Signposted to various open days/evenings including colleges and social care providers – ongoing</p> <p>Small group sessions: future education, training and employment options</p> <p>Asdan LifeSkills accreditation unit – ‘Enterprise – functional skills’ (rolling programme)</p>	<p>Attendance by Careers Adviser, Sheffield City Council, Send Team at Annual Reviews</p> <p>Small group sessions: future education, training and employment options</p> <p>Asdan LifeSkills accreditation units – ‘Transition – Person Centred Planning’ (rolling programme)</p> <p>Meeting with Enterprise Coordinator and Enterprise Advisers</p>	<p>Confirmation of post 16 / college education destinations for some pupils as appropriate</p> <p>Attendance by Careers Adviser, Sheffield City Council, Send Team at Annual Reviews</p> <p>Information given at Parents Evening</p> <p>Small group sessions: future education, training and employment options</p> <p>Asdan LifeSkills accreditation units – ‘Transition – to post school provision / community access’ (rolling programme)</p> <p>Asdan LifeSkills accreditation unit – ‘Jobs’ (rolling programme)</p>

	Asdan LifeSkills accreditation units – ‘Transition – Self advocacy/travel training’ (rolling programme)		Asdan LifeSkills accreditation units – ‘Work Experience / Volunteering’ (rolling programme - Work placements as appropriate)
Year 13	<p>Futures Market Open Evening– including Sheffield Colleges, Ind Colleges and Social Care Providers</p> <p>Attendance by Careers Adviser, Sheffield City Council, Send Team at Annual Reviews</p> <p>Signposted to various open days/evenings including colleges and social care providers – ongoing</p> <p>Small group sessions: future education, training and employment options</p> <p>Asdan LifeSkills accreditation unit – ‘Enterprise’ (rolling programme)</p> <p>Asdan LifeSkills accreditation units – ‘Transition’ (rolling programme)</p>	<p>Attendance by Careers Adviser, Sheffield City Council, Send Team at Annual Reviews</p> <p>Small group sessions: future education, training and employment options</p> <p>Asdan LifeSkills accreditation units – ‘Transition – Person Centred Planning’ (rolling programme)</p> <p>Meeting with Enterprise Coordinator and Enterprise Advisers</p>	<p>Confirmation of Post 16 / college education destinations for some pupils as appropriate</p> <p>Attendance by Careers Adviser, Sheffield City Council, Send Team at Annual Reviews Information given at Parents Evening</p> <p>Small group sessions: future education, training and employment options</p> <p>Asdan LifeSkills accreditation units – ‘Transition – to post school provision / community access’ (rolling programme)</p> <p>Asdan LifeSkills accreditation unit – ‘Jobs’ (rolling programme)</p> <p>Asdan LifeSkills accreditation units – ‘Work Experience / Volunteering’ (rolling programme - Work placements as appropriate)</p>
Year 14	<p>Futures Market Open Evening– including Sheffield Colleges, Ind Colleges and Social Care Providers</p>	<p>Attendance by the Careers Adviser, Sheffield City Council, Send Team at Annual Reviews.</p> <p>Small group sessions:</p>	<p>Confirmation of college education destinations for some pupils as appropriate</p>

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Please speak to one of our AHTs to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available any specialist equipment necessary to support access to provider presentations. This will all be discussed and agreed in advance of the visit with the AHT or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the AHTs named above. Students may also request to speak with the AHTs.

Approval and review

Approved 28th April by Governors at Full Governors meeting

Next review: September 2023