



Talbot
Specialist School

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Headteacher: Mrs Carolyn Sutcliffe

November 2020

Dear Parents/Carers

Parents Evening
Tuesday 17th November 2020, 4pm – 7pm

I am sure you understand that, due to the current circumstances, it is necessary to change the way in which we hold parents evenings.

We are offering appointments via telephone or video conference on the above date between the times stated. Invites will be sent through Microsoft Teams which will include guidance on how to join via telephone or video.

If you having difficulties joining the meeting, please contact school on either 0114 250 7394 or 07804 464 559.

As part of this, we are introducing a new booking system via SchoolCloud, which will enable you to book a parents evening appointment. These will be available on a first come, first served basis. Anyone who does not secure a slot will be contacted by the class teacher and an alternative appointment will be made.

To access the appointment booking system, please click the link below:-

<https://talbotspecialist.schoolcloud.co.uk>

Once registered, please select from the available time slots and you will receive an email with your confirmed appointment. Please note, if you have more than one child at school, you will need to register for each individual child.

You are able to book your appointments on SchoolCloud until the end of the day on Thursday 12th November, 2020.

It is hoped that part of the discussion time will be to discuss your son/daughter's Learning Intentions (IEP targets)

Each year we hold a **Futures Market** in the main hall which involves a variety of organisations. The market provides information to students that are leaving Talbot this year. Unfortunately, we are not able to hold it due to Covid restrictions. I will contact any parents that are affected to discuss individual options.

Yours sincerely

Joanne Howe
Assistant Head