

Talbot Specialist School

Governor Task/Focus/Work Groups

Terms of Reference

Governor groups will be established as need arises.

These groups will have a clear remit including arrangements for reporting to the governing body and the time scale for the completion of the task.

Governors must be clear about who is responsible for convening the group and reporting back, all this will be minuted at the time of delegation

Involvement of non-governors may be specified at the outset, left to the discretion of the group, or reviewed when reporting back.

Task Group Governors will

- Submit reports to the Standing Committee or Full Body Meetings
- Undertake any necessary training (in or out of school) to enable them to fulfil their role in the group
- Monitor the progress of school activities towards the task if appropriate

All visits to the school will be arranged with reference to the Head teacher

Reports will be put on the Governors site of the school MLE