Talbot Specialist School Governance Structure

Meetings

The Full Governing Body will meet at least once each term

Quorum

The quorum for a full governing body meeting and vote is 50% of the total number governors, minus vacancies.

Voting

Decisions are made by simple majority of governors present and voting. Voting by proxy is not permitted

In the event of a tie the chair has a second, or casting, vote. Decisions of the governing body are binding on all members.

Meetings

The committee will meet every 4 weeks

Quorum

The quorum should be five or more governors and associates.

In the event of a vote the majority of those present must be governors.

Meetings

These will meet as appropriate to their task

Reporting

These groups will report directly to the full governing body and also to the Standing Committee as appropriate

Meetings

Governors can call meetings with SLT and other governors to discuss specific issues at appropriate times

Reporting

Each Governor will report directly to the full governing body and also to the Standing Committee as appropriate.

Governing **Body**

All decisions are made by the governing body, except where the governing body has delegated the function to a committee or an individual.

Standing Committee

- **Finance**
- Staff
- **Partnerships**
- Safeguarding
- **Policies**

- The composition of governing body is recorded in the Instrument of Government.
- The Governing Body will record any voting rights accorded to Associate Members in the relevant committee's Terms of Reference.
- · The Governing Body will adopt an agreed Code of Conduct.

- The Governing Body can appoint Associate Members to serve on this committee
- · Associate Members are entitled to attend meetings of the committee and meetings of the full governing body.
- Associate Members voting rights on this committee but not at full governing body.

Governor Focus Groups

- Pay and Performance Committee
- Performance Management
- **Budget Group**

Other governor groups be set up and will meet as appropriate to the need of the school

Lead Governor Roles

- Teaching and Learning
- **Finance**
- Safeguarding
- Student Health and Wellbeing
- Health and Safety
- **Human Resource**
- Curriculum
- **Extended Learning**
- Parent Engagement
- Student Council
- Governor Development Plan and **Training**
- **Teaching School Alliance**
- **ICT**

All governors will have at least one lead role and these roles will have a link to members of the Senior Leadership Team

These roles can be job shared if appropriate